

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Council on
Monday 3rd February 2020
at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda
below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

AGENDA

- 20.02.01 Apologies for absence to be noted or approved.
- 20.02.02 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
- 20.02.03 3.1 Proposal:**
That the Minutes of the Parish Council Meeting held on 13th January 2020, as tabled, be agreed as a true record.
- 20.02.04 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
- 4.1 SALC Bulletin
Area Forum Dates – 17th March; 11th June; 17th September and 1st December
- 4.2 Babergh Mid Suffolk District Councils:
Community Governance Review
- 4.3 Sporting Memories Project
- 20.02.05 Public comment or question invited on any Agenda item.
- 20.02.06 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.
- 6.1 Cllr Penny Otton - Suffolk County & Mid Suffolk District Councils
- 6.2 Cllr Richard Edmondson - Allotments
- 6.3 Cllr Gary Hembra - Playing field and play equipment (*circulated*)
- 6.4 Cllr Peter Holborn - Tree Warden
- 6.5 Cllr Tim Moss - Phone Box & Village Hall Ctte Rep
- 6.5 Cllr Haslet Schofield - Footpaths & Byeways
- 6.6 Cllr P Selvey - Highways

- 20.02.07 To receive any report from the Parish Clerk and to take action as appropriate.
- 7.1 To note that the VAT126 Claim for the first 3 quarters of 2019 h in the sum of £399.76 has been paid by HMRC.
- 7.2 To note that following Notice of Vacancy was posted on 19th December 2019, no requests for an election were received and the Parish Council may now proceed to co-opt a councillor. A Notice inviting applications for co-option, together with further information about the role and responsibilities, and the qualifying criteria, have been posted on the website. The closing date for applications is 6th March, allowing the matter to be considered at the Parish Council's April meeting.
- 7.3 To note that mandates for the Lloyds Allotments Account have been updated.
- 7.4 To note that there was no tax due to HMRC in Quarter 3 2019.20.

20.02.08 To note the following Consultation by Mid Suffolk District Council under Regulation 16: Neighbourhood Planning (General) Regulations 2012 (as amended) – Woolpit Neighbourhood Development Plan and Drinkstone Parish Council's draft response (**DPC20.02.01**, circulated) and take action as appropriate.

Proposal:

To approve the draft response (DPC20.02.01 refers) and submit to the Spatial Planning Policy Team at Mid Suffolk District Council.

20.02.09 9.1 To note the following income:

	Description	£
9.1.1	Santander - Interest	£1.34
9.1.2	UK Power Networks (Lloyds Allotment Account)	£111.56
9.1.3	HMRC VAT Refund XDV126000102432	£399.76

9.2 To consider the following payments for authorisation:

	Description	£	Santander Chq No.
9.2.1	Clerk Salary period 9 (Minute 19.12.22 refers)	£834.20	
9.2.2	Mid Suffolk District Council #2000092506 Annual Play Insp.	£50.18	
9.2.3	Drinkstone War Memorial Institute – Parish Council meetings April - Jan	£190.00	
9.2.4	Drinkstone War Memorial Institute – Neighbourhood Plan meetings	£74.00	

9.3 **Proposal:**

That the expenses listed above (9.1-9.3) be authorised for payment.

9.4 To note the current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.

20.02.10 To receive an update on progress towards moving to internet banking and take action as appropriate.

- 20.02.12 To note any Planning results as notified by MSDC:
12.1 **DC/19/05187** - Full Planning Application
Partial change of use of garage (class C3) Residential use to (class B2)
General Industrial use as a nanobrewery.
**Foxhollies, Rattlesden Road, Drinkstone, Bury St Edmunds IP30 9TL
Withdrawn.**
- 20.02.13 To note that no Planning applications have been notified by MSDC for comment.
- 20.02.14 To note the following Planning matters for information, to be noted or for inclusion on a future agenda.
- 20.02.15 To receive a report (circulated and tabled as **DPC 20.02.02**) on progress towards the registration of Parish Lands with Land Registry and take action as appropriate.
- 20.02.16 To receive a report (circulated and tabled as **DPC 20.02.03**) on a proposed change to the schedule of meetings in the financial year 2020/2021 and take action as appropriate.
- Proposal: Cllr Schofield
Adjust the schedule of meetings for the financial year 2020-2021 to:
6th April; 11th May; 8th June; 3rd August; 5th October; 7th December 2020
and
11th January, and 1st March 2021
as a trial for the financial year 2020/21 and review at the March meeting
in 2021 to establish whether additional meetings need to be scheduled.**
- 20.02.17 Public comment or questions on any matter of Council business.
- 20.02.18 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 20.02.19 To confirm that the scheduled date for the next meeting is Monday 2nd March 2020 beginning at 8.00pm in the Village Hall.
- 20.02.20 Close of meeting.

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Hilary Workman
Clerk & RFO to the Council